

## GREAT SOUTHERN DISTRICT EMERGENCY MANAGEMENT DISTRICT COMMUNIQUÉ

MARCH 2016

### **GREAT SOUTHERN DEMC MEETING HIGHLIGHTS**

The Great Southern DEMC met on 24 March 2016. Key discussions from the meeting are summarized below.

#### **LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

The DEMC noted a number of local governments Local Emergency Management Arrangements, particularly following their five year major review. The DEMC will be presenting these to the next SEMC meeting for noting.

The DEMC acknowledged the new non-completion or non-adherence process SEMC has endorsed for local governments should they be failing to meet their emergency management obligations.

#### **LOCAL EMERGENCY MANAGEMENT EXERCISES**

The committee expressed its concern regarding either the lack of emergency management exercises occurring at LEMCs or the lack of exercise reporting to DEMC. There have been three exercises reported to the DEMC for the 2015-2016 financial year to date.

#### **DEMC ASSISTANCE TO LEMCs – GROUPING LEMCs FOR THE PURPOSE OF EMERGENCY MANAGEMENT DEVELOPMENT OPPORTUNITIES**

For some time the DEMC has been considering how it can provide more effective support to LEMCs, primarily through DEMC members attending LEMC meetings. The committee considered a proposal to group LEMCs into hubs based on existing local government and agency relationships. The DEMC provided feedback on potential hub groupings. The purpose of the hubs would be to enable better sharing of information and professional development opportunities across LEMCs. Examples of activities may include joint exercises, joint meetings, guest speakers, workshops or support for local risk assessment projects. The committee will consider a final model at the next DEMC meeting.

#### **MAJOR INCIDENT REVIEWS**

The DEMC considered a number of recommendations from the NOUS and SEMC Major Incident Reviews of the Lower Hotham and O'Sullivan fires including recommendation on:

- Traffic management
- ISG and OASG operation
- Incident Controllers awareness of NDRRA/WANDRRA
- Networked agreements between local governments



- Agency withdraw from an emergency

### **SEMC PREPAREDNESS REPORT: GREAT SOUTHERN FOCUS**

The DEMC considered the outcomes of the SEMC Preparedness Report: Great Southern Focus. Of particular note was the reported lack of emergency management (local government responsibilities) being included on local government staff job descriptions.

### **DEMC MEETING DATES**

The DEMC considered a proposal to realign its meeting dates with SEMC meeting dates to enable more streamlined reporting from the DEMC to SEMC.

The DEMC resolved its meeting dates will be:

- 7 July 2016
- 10 November 2016
- 9 February 2017

The DEMC further resolved it would hold a minimum of one additional emergency management activity such as an exercise, further risk workshops or other professional development workshops to ensure a regular meeting cycle.

### **OUT-OF-SESSIONS**

The DEMC acknowledged that there are a large number of local emergency management arrangements being reviewed by local governments at present. In order to expedite the process of the DEMC noting the documents, the committee resolved to conduct out-of-sessions arrangements so they may be tabled at SEMC as soon as practical.

### **PRESENTATIONS**

The committee received a presentation from the Department of Child Protection and Family Support regarding their activities in the Waroona/Yarloop fires.

The Department of Planning will be providing a presentation regarding the Local Planning Scheme Regulation and State Planning Policy 3.7 *Planning in Bushfire Prone Areas* at the next meeting.



Government of Western Australia  
State Emergency Management Committee  
Secretariat

Our Ref: 815/245  
Enquiries: Mr Malcolm Cronstedt  
Telephone: (08) 9482 1700

Chair, Local Emergency Management Committee (LEMC)

Dear Chair of the LEMC

**LAUNCH OF SEMC WEBSITE AND STATE EMERGENCY MANAGEMENT DOCUMENTS**

I am writing to advise your committee of two key initiatives recently undertaken by the State Emergency Management Committee (SEMC).

Firstly, we are very pleased to launch our re-designed website [www.semc.wa.gov.au](http://www.semc.wa.gov.au). This new website has a stronger platform, with an innovative design and layout aimed at making the site user-friendly and easier to navigate.

As the peak body for emergency management in Western Australia, the SEMC has created a website to provide our stakeholders with useful and relevant information on emergency management in Western Australia. We also want to foster the sharing of knowledge, so I encourage your committee to visit the website and familiarise themselves with the wealth of emergency management information.

Secondly, the SEMC has approved a suite of State emergency management documents (State EM documents) for Western Australia in effect from 24 May 2016. These documents are available on the SEMC website at [www.semc.wa.gov.au](http://www.semc.wa.gov.au) and consist of:

- the State Emergency Management Policy (State EM Policy);
- the State Emergency Management Plan (State EM Plan);
- Hazard Specific Plans (Westplans);
- State Emergency Management Procedures (State EM Procedures);
- State Emergency Management Guidelines (State EM Guidelines); and
- State Emergency Management Glossary (State EM Glossary).

This achievement signifies the completion of an important phase in the State EM Policy and Governance Review Project. The suite of State EM documents are an amalgamation of current documents and replace the State Emergency Policies ('SEMP policies') and Administration Procedures (ADPs), Operational Procedures (OPs) and Training Procedures (TPs).

I recommend that you include an agenda item on the State EM documents in your next committee meeting to update your emergency management community on the new State EM documents.

Depending on availability, an SEMC Secretariat District Advisor or Policy and Legislation staff member can provide a short presentation at your next committee meeting. Please contact your District Advisor to discuss this.

For your committee's information, matters of note with the new documents are that:

- they highlight the roles and responsibilities given by the SEMC to public authorities, including local government – refer to the State EM Policy;
- they contain the same policy statements and operational arrangements within the former SEMP policies but with statement of fact (factual) amendments;
- Westplan – Freight Subsidy (Isolated Communities) has been revoked; and
- the current Westplans have been updated to reference appropriate sections within the State EM Policy and State EM Plan, except in relation to the following Westplans:
  - Westplan – Recovery Coordination has been incorporated within the State EM Policy and State EM Plan;
  - Westplans - Emergency Public Information, Health, Welfare, Reception, Registration and Reunification and Telecommunications have been included in the State EM documents and also, as applicable, in:
    - the new State Emergency Public Information Plan;
    - the Department of Health's new State Health Emergency Response Plan;
    - the Department of Child Protection and Family Support's new State Emergency Welfare Plan and its annexes on Reception and Registration and Reunification; and
    - the State Emergency Telecommunications Plan.

It is recommended that, where appropriate, committee members arrange for their organisational policies, plans and other documents to be updated to refer to the appropriate sections within the suite of State EM documents. The attached State EM Policy Documents Mapping Sheet (mapping sheet) may be used to do this, as it provides the location of details within the former SEMP polices in the new State EM documents.

For your information, I have written to local governments and recommended that they include the mapping sheet as an addendum in their local emergency arrangements (LEMA) or, if they are reviewing their LEMA, refer to the relevant sections within the State EM documents.

On behalf of the SEMC, I would like to express my appreciation for your committee's contribution to the State's emergency management arrangements. The SEMC looks forward to working with your committee in the next phase of the Policy and Governance Review Project, during which a review will be undertaken to enhance the State EM arrangements.

Yours sincerely

A handwritten signature in black ink, appearing to read "M. W." followed by a stylized surname.

Mal Cronstedt AFSM  
**EXECUTIVE DIRECTOR**  
**STATE EMERGENCY MANAGEMENT COMMITTEE SECRETARIAT**

May 2016  
*Attach:* SEMC Policy document mapping sheet

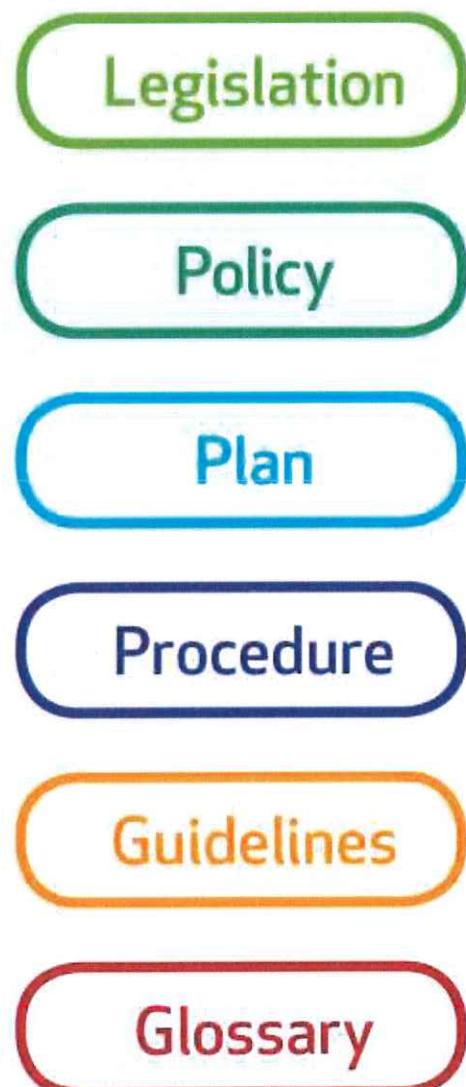


## State Emergency Management Documents Mapping Sheet

In May 2016, the State Emergency Management Committee (SEMC) approved the suite of State emergency management (EM) documents namely:

- the State Emergency Management Policy (State EM Policy);
- the State Emergency Management Plan (State EM Plan);
- State Emergency Management Procedures (State EM Procedures);
- State Emergency Management Guidelines (State EM Guidelines); and
- the State Emergency Management Glossary (State EM Glossary).

The following diagram represents the hierarchy of the documents:



The new State EM documents:

- replace the ‘SEMP policies’;
- contain the policy statements and operational arrangements within the former SEMP policies but with statement of fact (factual) amendments;
- consolidate existing roles and responsibilities given by the SEMC to public authorities
  - refer to the State EM Policy;
- incorporate:
  - *Westplan - Recovery Coordination*
  - *Part of Westplan - Emergency Public Information, with the remainder of the arrangements captured within the State Emergency Public Information Plan;*
  - *Part of Westplans – Welfare, Registration and Reunification and Reception, which have not been incorporated within the State Emergency Welfare Plan*
  - *Part of Westplan - Health, which is now incorporated within the State Health Emergency Response Plan.*
  - *Part of Westplan Telecommunication, with the remainder of the arrangements contained within the State Emergency Telecommunications plan. , Westplan Welfare*

These documents are available on the SEMC website ([semc.wa.gov.au](http://semc.wa.gov.au)).

- will form the basis for the next phase of the policy review project, which will look at enhancements to the State EM arrangements in consultation with stakeholders.

**NOTE:** The SEMC approved the revocation of Westplan – Freight Subsidy (Isolated Communities), and as such, all references to this plan should be removed from agency documents.

This mapping sheet provides the new location of policy statements and operational arrangements contained within the former State emergency management policies ('SEMP policies'), procedures and Westplans for Health, Recovery, Emergency Public Information, Welfare and Registration and Reunification. These statements can now be found within the suite of State EM documents, the State Emergency Management Committee (SEMC) website and agencies' operational plans.

Agencies and organisations are encouraged to use this mapping sheet to amend references in their plans, procedures and local emergency management arrangements

**1. Location of policy statements, operational arrangements and further details within the State EM Policy, State EM Plan and State EM Procedures and the SEMC website**

Previous Policy	State EM Policy	State EM Plan	State EM Procedures	SEMC guidelines	SEMC website
<b>SEMP 2.1</b> Development and review of State Emergency Management Policies	1.2 Authority 1.3 Purpose 1.4 Scope and application 1.5 Policy and plan administration			<u>Preparedness Procedure 1 - Development and review of State emergency management policies and Westplans</u> <u>Preparedness Procedure 5 - Emergency management consultation</u>	
<b>SEMP 2.2</b> Development and Review of State Emergency Management Plans (Westplans)	1.2 Authority 1.3 Purpose 1.4 Scope and application 1.5 Policy and plan administration 4.8 Exercising and training	1.1 Authority to plan 1.4 Plan administration (secondary reference to State EM Policy 1.5) 4.7 Exercises and training		<u>Preparedness Procedure 2 - Development and review of State emergency management plans and Westplans</u> <u>Preparedness Procedure 3 - Revocation of a State emergency management plan (including Westplans)</u> <u>Preparedness Procedure 5 - Emergency management consultation</u> <u>Preparedness Procedure 19 - Exercise management</u>	
<b>SEMP 2.4</b> District Emergency Management Arrangements	2.1 The legislative and policy framework 2.4 Emergency management districts	2.1 Legislation and policy framework 2.2 SEMC governance structure 2.4 Emergency management arrangements 4.3 State, District and Local Emergency Management Committees 4.6 Community involvement 4.7 Exercise and training 5 Response		<u>Preparedness Procedure 6 - District Emergency Management Committee (DEMC)</u> <u>Preparedness Procedure 9 - Prescription of emergency management boundaries</u>	EM districts

Previous Policy	State EM Policy	State EM Plan	State EM Procedures	SEMC guidelines	SEMC website
<b>SEMP 2.5</b> Emergency Management for Local Government	2.5 Local arrangements 4.8 Exercising and training 4.11 Post exercise reports 6.3 Role of local government (in recovery)  Appendix A List of emergency management roles and responsibilities	2.1 Legislation and policy framework 2.2 SEMC governance structure 2.4 Emergency management arrangements 4.3 State, District and Local Emergency Management Committees 4.6 Community involvement 4.7 Exercises and training 4.8 Continuous improvement 5.0 Response 6.3 Planning for recovery 6.4 Commencement of recovery 6.5 Role of local government in recovery 6.6 Determination of State Involvement	Preparedness Procedure 7 - Local Emergency Management Committee (LEMC) Preparedness Procedure 8 - Local emergency management arrangements Preparedness Procedure 14 - Amalgamation of local governments for the purpose of emergency management Preparedness Procedure 15 - Separation of combined local governments for the purpose of emergency management	<i>Local Recovery Guidelines</i>	
<b>SEMP 2.6</b> Annual Reporting	7.1 Annual reporting			Preparedness Procedure 17 - Annual reporting	
<b>SEMP 2.9</b> Management of Emergency Risks	3.2 Emergency risk management planning			Prevention Procedure 1 - Emergency risk management planning	

Previous Policy	State EM Policy	State EM Plan	State EM Procedures	SEMC guidelines	SEMC website
<b>SEMP 3.1</b> Emergency Management Exercises	4.8 Exercising and training 4.9 State-level exercise schedule 4.11 Post exercise reports	4.7 Exercises and training	<u>Preparedness Procedure 19 - Exercise management</u>		
<b>SEMP 4.1</b> Incident Management	5. Response 5.1 Incident management and emergency management frameworks 5.2 Controlling agency and incident controller 5.3 Response roles and responsibilities 5.4 Coordination structure during incidents and emergencies	5 Response	<u>Response Procedure 1 - Unclear Controlling Agency</u> <u>Response Procedure 2 - Incident level declaration</u> <u>Response Procedure 3 - Standard Emergency Warning Signal (SEWS)</u> <u>Response Procedure 4 - State Emergency Coordination Group</u> <u>Response Procedure 5 - Emergency situation declaration</u> <u>Response Procedure 6 - Appointment of Hazard Management Officers</u> <u>Response Procedure 7 - Direction to close premises in an emergency situation concerning movement and evacuation in an emergency situation</u> <u>Response Procedure 8 - Direction to person exposed to hazardous substances in an emergency situation</u> <u>Response Procedure 9 - Direction to information in an emergency situation</u> <u>Response Procedure 10 - Exchange of information in an emergency situation</u> <u>Response Procedure 11 - State of emergency declaration</u> <u>Response Procedure 12 - State Disaster</u>		

Previous Policy	State EM Policy	State EM Plan	State EM Procedures	SEMC guidelines	SEMC website
		Council	<p><u>Response Procedure 13</u> - Appointment of Authorised Officers</p> <p><u>Response Procedure 14</u> - Direction to public authority</p> <p><u>Response Procedure 15</u> - Appointment of office of a public authority</p> <p><u>Response Procedure 16</u> - Direction to close premises during a state of emergency</p> <p><u>Response Procedure 17</u> - Direction concerning movement and evacuation during a state of emergency</p> <p><u>Response Procedure 18</u> - Direction to person exposed to hazardous substances during an emergency</p> <p><u>Response Procedure 19</u> - Exchange of information during a state of emergency</p> <p><u>Response Procedure 20</u> - Australian government physical assistance</p> <p><u>Response Procedure 21</u> - District Emergency Coordinators to undertake additional functions</p> <p><u>Response Procedure 22</u> - Post operation reports</p>		
<b>SEM 4.2</b> Funding for Emergencies	5.12 Funding for emergency responses	5.4 Funding for emergency responses  6.10 Financial Assistance		<p><u>Recovery Procedure 1</u> - Management of public fundraising and donations</p> <p><u>Recovery Procedure 2</u> - Emergency management funding</p>	Funding for emergencies – criteria

Previous Policy	State EM Policy	State EM Plan	State EM Procedures	SEMC guidelines	SEMC website
<b>SEMP 4.3</b> Post Operation Reports	5.11 Debriefs and post operations reports	5.7 Debrief and Post Operations Report	Response Procedure 22 - Post operation reports		
<b>SEMP 4.4</b> State Recovery Coordination	6.1 Recovery activities 6.2 Role of Controlling Agency 6.3 Role of local government 6.4 Determination of State recovery involvement 6.5 State level recovery plan 6.6 Cessation of State recovery arrangements 6.7 Financial assistance 6.8 Non-government organisations 6.9 Volunteers and spontaneous donations 6.10 Review of recovery Activities	6.6 Determination of State Involvement Arrangements 6.7 State Level Recovery Arrangements 6.8 State Level Recovery Plan 6.9 Cessation of State Recovery Arrangements  6.7 Financial assistance 6.8 Non-government organisations 6.9 Volunteers and spontaneous donations 6.10 Review of recovery Activities	Recovery Procedure 1 - Management of public fundraising and donations Recovery Procedure 2 - Emergency management funding Recovery Procedure 3 - State Recovery Coordination Group Recovery Procedure 4 - Comprehensive impact assessment	Financial assistance	
<b>SEMP 4.6</b> Emergency Public Information	4.6 Special considerations 5.2 Controlling Agency and incident controller 5.6 Emergency Public Information  Appendix A List of emergency management roles and responsibilities	5.3.1 Emergency Public Information  5.6 Emergency Public Information  Appendix A List of emergency management roles and responsibilities	Response Procedure 3 - Standard Emergency Warning Signal (SEWS) Response Procedure 10 - Exchange of information in an emergency situation Response Procedure 19 - Exchange of information during a state of emergency		

Previous Policy	State EM Policy	State EM Plan	State EM Procedures	SEMC guidelines	SEMC website
<b>SEMPP 4.7</b> Community Evacuation	4.6 Special considerations 5.6 Emergency public information 5.7 Community evacuation	5.3.2 Community evacuation	<u>Response Procedure 8</u> - Direction concerning movement and evacuation in an emergency situation <u>Response Procedure 17</u> - Direction concerning movement and evacuation during a state of emergency	<i>All Hazards Evacuation Flagging Guide</i> <i>Western Australian Community Evacuation in Emergencies</i>	
<b>SEMPP 4.8</b> Traffic Management during Emergencies	5.2 Controlling Agency and incident controller 5.8 Traffic management	5.3.3 Traffic management during emergencies	<u>Response Procedure 8</u> - Direction concerning movement and evacuation in an emergency situation <u>Response Procedure 17</u> - Direction concerning movement and evacuation during a state of emergency	<i>Traffic Management During Emergencies</i>	
<b>SEMPP 4.9</b> Australian Government Physical Assistance	5.10 Interstate assistance	5.6 Interstate assistance	<u>Response Procedure 20</u> - Australian government physical assistance		

**2. Location of former Westplans (Support Plans) for Emergency Public Information, Health, Recovery, Welfare, and Registration and Reunification**

Previous Westplan	State EM Policy	State EM Plan	Agency Operational Plans
<b>Emergency Public Information</b>	5.6 Emergency Public Information Appendix A List of Emergency Management Roles and Responsibilities	5.3.1 Emergency Public Information	State Emergency Public Information Plan, to be made available on the SEMC website
<b>Health</b>		5.5.2 Health	Department of Health's State Health Emergency Response Plan, to be made available on the SEMC website
<b>Welfare</b>		5.5.4 Welfare	Department of Child Protection and Family Support's State Emergency Welfare Plan, to be made available on the SEMC website.
<b>Reception</b>		5.5.4 Welfare	An annexure to the Department of Child Protection and Family Support's State Emergency Welfare Plan, to be made available on the SEMC website.
<b>Registration and Reunification</b>		5.5.4 Welfare	An annexure to the Department of Child Protection and Family Support's State Emergency Welfare Plan, to be made available on the SEMC website.
<b>Recovery Coordination</b>	6.4 Determination of State Recovery Involvement	6. Recovery	
<b>Telecommunications</b>		5.2.4 Telecommunications	State Emergency Telecommunications Plan.

Note: The remaining Westplans have been amended with statement of fact amendments to reference relevant sections within the State EM Policy and State EM Plan.

### 3. Location of previous procedures within the State Emergency Management Procedures

Note: the State EM Procedures are divided into Prevention, Preparedness, Response and Recovery sections, with individual procedures referred to as 'State EM Prevention Procedure', 'State EM Preparedness Procedure', 'State EM Response Procedure' and 'State EM Recovery Procedure', as applicable

Previous Procedure	Current Procedure
ADP 1 Development and Review of State Emergency Management Policies	State EM Preparedness Procedure 1
ADP 2 Westplan Development	State EM Preparedness Procedure 2
ADP 3 Emergency management committee business planning	<i>Under review</i>
ADP 4 Local Emergency Management Arrangements	State EM Preparedness Procedure 8
ADP 5 Emergency Management for Local Government	State EM Preparedness Procedure 7
ADP 6 District Emergency Management Committee	State EM Preparedness Procedure 6
ADP 7 Prescription of Emergency Management Boundaries	State EM Preparedness Procedure 9
ADP 8 Delegation of Powers	State EM Preparedness Procedure 10 <b>With EMA Forms 1, 1a, 2 and 2a</b>
ADP 9 Prescription of a Hazard Management Agency	State EM Preparedness Procedure 12
ADP 10 Prescription of Combat and Support Agencies	State EM Preparedness Procedure 13
ADP 11 Amalgamation of Local Governments for the purpose of Emergency Management	State EM Preparedness Procedure 14

Previous Procedure	Current Procedure
ADP 12 <b>Gazettal of Specified Public Authority for the purpose of Emergency Management</b>	State EM Preparedness Procedure 16
ADP 13 <b>Separation of Combined Local Governments for the purpose of Emergency Management</b>	State EM Preparedness Procedure 15
ADP 14 <b>Revocation of a State Emergency Management Plan (WESTPLAN)</b>	State EM Preparedness Procedure 3 <b>With EMA Form 18</b>
OP 3 <b>Post Operations Reports with Annex A and B</b>	State EM Response Procedure 22
OP 4 <b>Appointment of Hazard Management Officers with EMA Forms 17 and 17a</b>	State EM Response Procedure 6 <b>With EMA Forms 17 and 17a</b>
OP 5 <b>Standard Emergency Warning Signal</b>	State EM Response Procedure 3
OP 6 <b>State Disaster Council</b>	State EM Response Procedure 12
OP 8 <b>District Emergency Coordinators to undertake additional functions with EMA Form 16</b>	State EM Response Procedure 21 <b>With EMA Form 16</b>
OP 9 <b>Australian Government Physical Assistance with Annex A, B and C</b>	State EM Response Procedure 20
OP 10 <b>Appointment of Authorised Officers with EMA Form 10, 10A</b>	State EM Response Procedure 13 <b>With EMA Forms 10 and 10a</b>
OP 11 <b>State Emergency Coordination Group</b>	State EM Response Procedure 4

Previous Procedure	Current Procedure
OP 12 <b>Direction to Public Authority with EMA Form 12</b>	State EM Response Procedure 14 <b>With EMA Form 12</b>
OP 13 <b>Emergency Situation declaration</b>	State EM Response Procedure 5 <b>With EMA Forms 3, 3a, 4, and 5</b>
OP 14 <b>State of Emergency declaration</b>	State EM Response Procedure 11 <b>With EMA Forms 7, 8 and 9</b>
OP 15 <b>Appointment of Officers of Public Authority with EMA Form 11</b>	State EM Response Procedure 15 <b>With EMA Form 11</b>
OP 16 <b>Direction to close premises</b>	State EM Response Procedure 7 <b>with EMA Form 15</b> (emergency situation) and State EM Response Procedure 16 <b>with EMA Form 15a</b> (state of emergency)
OP 17 <b>Direction concerning movement and evacuation</b>	State EM Response Procedure 8 <b>with EMA Form 13</b> (emergency situation) and State EM Response Procedure 17 <b>with EMA Form 13a</b> (state of emergency)
OP 18 <b>Direction to persons exposed to hazardous substances</b>	State EM Response Procedure 9 <b>with EMA Form 14</b> (emergency situation) and State EM Response Procedure 18 <b>with EMA Form 14a</b> (state of emergency)
OP 19 <b>Management of Public Fundraising and Donations</b>	State EM Recovery Procedure 1
OP-22 <b>Exchange of Information</b>	State EM Response Procedure 10 <b>with EMA Form 19</b> (emergency situation) and State EM Response Procedure 19 <b>with EMA Form 19</b> (state of emergency)
OP 23 <b>Incident Level Declaration</b>	State EM Response Procedure 2
OP 24 <b>State Recovery Coordination Group</b>	State EM Recovery Procedure 3 <b>With EMA Form 21</b>
TP 1 <b>Exercise management</b>	State EM Preparedness Procedure 19

# POST EXERCISE REPORT

**1. Local Government:**

Shire of Jerramungup

**2. Date of the Exercise:**

Monday 13<sup>th</sup> June 2016

**3. Participating Agencies:**

- Shire of Jerramungup
- Dept of Fire & Emergency Services
- State Emergency Management Committee
- Jerramungup Volunteer Fire & Emergency Services Unit
- Jerramungup St John Ambulance Sub Centre
- Jerramungup Police

**4. Type of Exercise (please tick):**

- a. Discussion (Seminars, Workshops, Desktop)
- b. Functional (Drill or Games Style)
- c. Field Exercise (Field Exercise or Full Deployment)

√

**5. Aim of the Exercise:**

Seasonal debrief for the 2015/16 period.

**6. Objectives of the Exercise:**

To ask a series of questions from selected incidents to check the relevant information within Jerramungup Local Emergency Management Arrangements (LEMA) is still current and effective.

**7. Key Lessons Learnt:**

- Addition of Caravan Parks in Bremer Bay to be included within the Special Needs table.
- Reference to the Back-up Power Generator for Tooreburup Communications Tower, located up the Bremer Bay VFES Shed to be included within the Demographics section.
- Addition to VFES buildings located in Jerramungup & Bremer Bay as Emergency Operation Centres
- Addition to the Individual School SMS system, Shire's Facebook Page and Website as another means of a Public Warning System to disseminate information to the community
- The need add a contact sheet for key contacts/Duty Officers of HMA's

**8. Actions re Key Lessons Learnt:**

Update Local Arrangements with the additional information acquired from table top exercise.

**9. Recommendations for Future Actions:**

To run a similar exercise with the LEMC group with Jerramungup Recovery Plans

**10. Further Comments:**

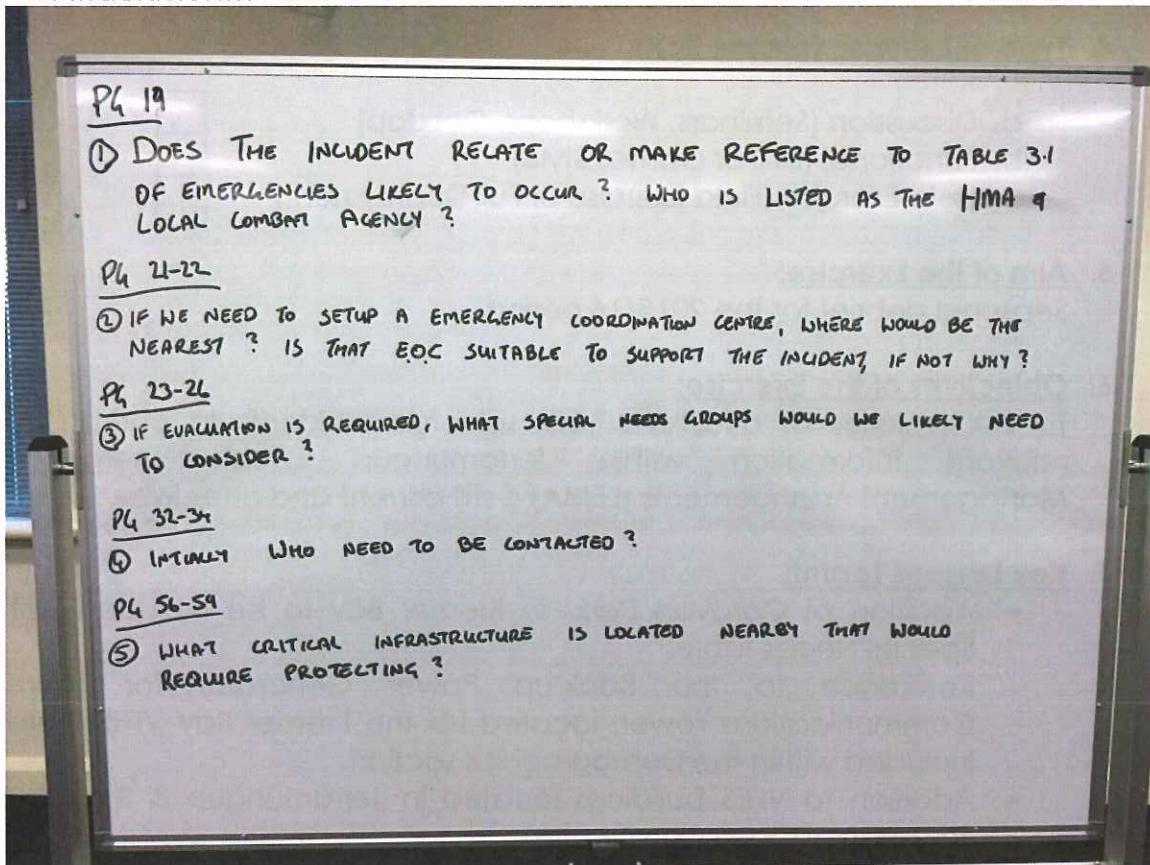
**Prepared By:**

Ash Peczka

Community Emergency Services Officer

Shire of Jerramungup

Attachments:





Government of **Western Australia**  
Department of **Parks and Wildlife**  
Regional and Fire Management Services, South Coast Region,  
Albany District, Ravensthorpe Work Centre

Your ref: Parks & Wildlife LEMC Report  
Our ref: June 2016  
Enquiries: Peter Masters  
Phone: 98381967  
Email: peter.masters@dpaw.wa.gov.au

**Ash Peczka**  
Community Emergency Services Officer  
Parks and Wildlife, Report, LEMC Shire of Jerramungup, 13 June 2016

#### **Fire Management Services**

- ❖ 0 bushfire was reported within the Shire of Jerramungup, on Department of Parks and Wildlife (P&W) managed estate.
- ❖ The Albany District has been fortunate enough to obtain through the Enhanced Prescribed Burning Program a significant portion of funding of around \$120,000 to undertake strategic firebreak works within UCL and UMR. This work is due to commence shortly and will be concentrated mostly on high risk areas such as rural communities and assets, ie. Ravensthorpe, Hopetoun, Jerramungup & Bremer Bay.  
Grading of breaks north and south of Colletts Road have been completed, other works planned on the western UCL have been delayed due to break down issues, and programming of Colin Hobbs D9 dozer.  
Mulching program is being planned for the Bremer area, once the approval process is complete.
- ❖ Summer bushfire FA roster for 2015\_16 bushfire season, has now ceased as of today, the normal principle point of contact roster, will commence, so the phone number for the Albany District office will have the option of speaking with an officer, 24/7 just follow the prompts
- ❖ Water bombing equipment is currently being checked and will be returned to the various airports.
- ❖ A new water tank will be funded for the Bremer Bay Airport, and the existing tank relocated to Jerramungup airport.
- ❖ Planning is well under way for the 2016 Autumn program, which includes several burns within the FRNP including, ALB\_033, 3,563, Northern Fireline, ALB\_004 (25,568ha) Drummond, Northern Fireline, and ALB\_037 (1,733ha) Jacup, and the small Point Ann protection burn.  
Prescribed burning will commence when suitable weather conditions can be achieved over the next month.

#### **Other departmental, current operational works.**

- ❖ Herbicide spraying of strategic fire breaks within the shire, to spray out mallee regrowth, has commenced for this spraying season.
- ❖ The next round of aerial cat/fox baiting was completed late June, and will cover the whole FRNP and Ravensthorpe range cells, and ground baiting is still ongoing with around 1,500 baits being laid each quarter by hand.
- ❖ Upgrades to park boundary signs and corrugated road ahead, has been completed.

#### **Staff Changes**

Staff will be on annual leave from now on until late spring, on rotating basis.  
Peter Masters will be on leave from the 2<sup>ND</sup> of June until July 5

Yours sincerely,

*Peter Masters*

Peter Masters  
Senior Operations Officer  
Parks and Wildlife, Ravensthorpe Work Centre  
11 July 2016



Department of  
Parks and Wildlife



